

# SAN FRANCISCO MENTAL HEALTH BOARD



Mayor  
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## NOTICE OF MEETING .....

### SPECIAL EXECUTIVE COMMITTEE MEETING

Monday, January 14, 2019  
1380 Howard Street  
MHB Office, Room 226  
10:00 AM

## AGENDA:

### 1.0 JANUARY 16<sup>TH</sup> BOARD MEETING LOGISTICS

For discussion

- 2.1 Discussion of Retreat goals
- 2.2 Discussion regarding presenting Retreat goals at the meeting.
- 2.3 Public comment

### 2.0 CO-CHAIRS REPORT

For discussion

- 2.1 **Announcement:** February teleconference with CALBHB/C Governing Board
- 2.2 **Data Notebook:** Discussion regarding how the board will prepare the response to the Data Notebook due March 31, 2019.

- The Data Report is a structured format for reviewing information and reporting on the mental health services of each county.
- Local boards are required annually to review performance data for mental health services in their county and to report their findings each year to the California Behavioral Health Planning Council (CBHPC).
- The Data Notebook is designed to
  - Assist local boards to meet their legal mandate
  - Serve as an educational resource on behavioral health data for local boards
  - Obtain opinion and thoughts of local MHB's on specific topics
  - Identify unmet needs and make recommendations
- 2019 Data Notebook focus: it is a survey about mental health services and needs in the counties to guide our advocacy in the coming year. It is asking for brief input on all ages: child, TAY, Adults and Older Adults as well as MHSA.
  - Suggested process: Request one – two board volunteer for each age group and MHSA and staff will arrange a meeting with the appropriate BHS staff member to discuss the needs and gaps, with board members providing their concerns.

### 2.3 Annual Report

- Purpose: Each SF board must submit an annual report by the end of the fiscal year.

- City guidelines state that the report shall contain a general summary of the department's services and programs presented in terms and format accessible to the average citizen and highlights achievements of the prior year.
  - Discussion regarding focus of the 2019 Annual Report and how and who will write it.
- 2.4 Public Comment

## **ADJOURNMENT**

### **DISABILITY ACCESS**

1. Rooms 226, 207, 424 and 515 are accessible to persons using wheelchairs and others with disabilities. Assistive listening devices, materials in other alternative formats, American Sign Language interpreters and other accommodations will be made available upon request. Osinachi Okakpu, MPH, Behavioral Health Services, 415-255-3493 or by email: osinachi.okakpu@sfdph.org. Providing at least 72 hours notice will help to ensure availability. To reach a TTY line, call (415) 255-3449. Large print copies of the agenda will be made available upon request; please call (415) 255-3474.

2. Meetings are held at 1380 Howard Street, (corner of 10<sup>th</sup> and Howard Streets), in Room 226 or 424 or Room 515. The closest accessible BART station is the Civic Center station, at the intersection of Market, Grove and Hyde Streets. The closest Muni Metro station is the Van Ness Station. Accessible MUNI lines serving the location are the 9 San Bruno, 47 Van Ness, 14 Mission, and 71 Haight/Noreiga. Also, the J, K, L, M, and N lines underground. For more information or updates about the current status of MUNI accessible services, call (415) 923-6142. For information about Paratransit Services call (415) 351-7000.

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Sunshine Ordinance Task Force  
City Hall, Room 244  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689  
Telephone: (415)554-7724  
Fax: 4(15) 554-5163  
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To view Mental Health Board agendas and minutes, you may visit the MHB web page at: [www.sfgov.org/mental\\_health](http://www.sfgov.org/mental_health). You may also go to the Government Information Center at the Main Library at Larkin and Grove in the Civic Center. You may also get copies of these documents through the MHB office at 255-3474.

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